

REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on July 9, 2012 in the City Hall Council Chambers, 214 West Blackhawk Avenue, Prairie du Chien, Wisconsin, 6:30 p.m.

CALL TO ORDER

Meeting was called to order by President, Joe Atkins at 6:30p.m.

Achenbach- present

Atkins-present

O’Kane- present

Quamme- present

Forsythe-present

Rutherford- absent

Panka-present

PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA

**Motion by Ron Quamme seconded by Mark Forsythe to adopt the agenda with all in favor. Motion carried.**

CONSENT AGENDA ITEMS

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

1. Approval of Minutes
  - a. June 7, 2012 Finance Committee Meeting
  - b. June 11, 2012 Regular Board Meeting
  - c. June 18, 2012 Building and Grounds Meeting
  - d. June 25, 2012 Special Board Meeting
2. Financial Report: Approval of Payment  
(The Prairie du Chien Board of Education does hereby accept and agree to pay invoices for the last month as presented, included are dated bills to avoid late charges.)
3. Personnel
  - a. Approval of Resignations of Stephanie Foster and Alisha Nielson
  - b. Approval of Resignation of Tyler Kester as Varsity Reserve Basketball coach
  - c. Approval of hiring
    - i. Teresa Abram 5<sup>th</sup>/ 6<sup>th</sup> gr. Special Education Teacher, \$37,719
    - ii. Allie Glassbrenner .50 FTE Science and Social Studies Teacher, \$17,894
    - iii. Kalen Hager 5<sup>th</sup>/6<sup>th</sup> Mathematics Teacher, \$35,787
    - iv. Hannah Walleser Spanish Teacher, \$40,135
    - v. Deanna Thein Intervention Center Counselor, \$53,044
    - vi. To be determined by meeting time .50 FTE Science and Social Studies Teacher-**still open**
    - vii. To be determined by meeting time Guidance Counselor-**Elaina Knoble-Janney \$43,633**
    - viii. Give administrative approval to hire .50 FTE Music Teacher
    - ix. Hannah Rabbit as Varsity Volleyball coach
    - x. Mary Gasser as Girls Golf coach
4. Continuing Contracts
  - a. Borrowing and Investment Program (Peoples State Bank)
  - b. CESA #6 contract (this is for hosting and service of school web pages)
  - c. Prairie du Chien Memorial Hospital Athletic Trainer Contract 6% increase
  - d. Prairie du Chien Memorial Hospital Therapist Contract 6% increase
5. Approval of School Fees to stay the same for 2012-2013 school year (no increases from 2011-2012)

6. Youth Options (if any)

**Motion by Lonnie Achenbach seconded by Chris Panka to approve all items above except #2 and #5 for further discussion with five in favor and Mark Forsythe abstaining. Motion carried.**

**Motion by Lonnie Achenbach seconded by Chris Panka to approve of a loan from PSB to the district for a term of one year at .95%, not to exceed \$1,000,000 with all in favor and Mark Forsythe abstaining. Motion carried.**

CITIZEN PARTICIPATION

NONE

CORRESPONDENCE/INFORMATION ITEMS (action if appropriate)

1. Upcoming Meetings and Board Items
  - a. July 30, 2012 Special Board Meeting (Board Members Only) at Peoples State Bank
  - b. August 13, 2012 Regular Board Meeting
  - c. September 10, 2012 Regular Board Meeting
  - d. Yearly administration evaluations meetings September 6, 2012 Peoples State Bank
  - e. Board Planning Meeting; September 17, 2012, Peoples State Bank Meeting room 5:30 pm, discussion on long-term planning and goals
  - f. Board Planning Meeting; January 7, 2013, Peoples State Bank Meeting room 5:30 pm, discussion on long-term planning and goals
  - g. Board Planning Meeting; April 15, 2013, Peoples State Bank Meeting room 5:30 pm, discussion on long-term planning and goals
2. Information Items
  - a. August 6, 2012 WASB/WASDA/AWSA Joint Educator Effectiveness Conference @Marriot Hotel, Madison, WI
  - b. August 6, 2012 District Registration at Bluff View from 12:00- 7:00 p.m.
  - c. August 14, 2012 District Registration at Bluff View from 12:00- 7:00 p.m.
  - d. August 13-17, 2012 District Offices Moving to High School new offices
  - e. September 4, 2012 First Day of School
  - f. 6<sup>th</sup> grade outdoor education; school board members and administrators cooking breakfast on the morning of October 19, 2012 at Wyalusing State Park.

REPORTS AND DISCUSSION (action if appropriate)

1. Superintendent/Building Administrator's Report/presentation
  - a. Gymnastics update
  - b. Revenue Limit and Aid forecast for 2012-2013
  - c. Projected Enrollment numbers
  - d. Authorize application for an online Charter School-**Joe, Lynn and Christine P. will meet to discuss the Charter School further send them dates and times to choose, should include A-Team and some teachers**
  - e. CNG update-**Drew will continue to study this...getting price from SW Bus, Bus Manufacturer, etc.**

OLD BUSINESS (action if appropriate)

1. Change in-lieu of section 14.10:

*All Employees Section 14.10 Certified Staff*

*B. Certified Staff Employees who do not have a district paid health insurance plan will receive ~~5,000~~ \$2,500 in-lieu of pay for the school year 2011-2012. (The certified in-lieu of program ends June 30, 2012) Part-time teachers shall have their cash option prorated as per their FTE. The in-lieu of pay shall not be considered salary or wages for retirement except as may be required according to the rules of the Department of Employee Trust Funds. The in-lieu of pay shall be subject to appropriate taxation as defined by the IRS and the State of Wisconsin (e.g. Payroll taxes, FICA, Medicare, etc.)*

2. Changes in All Employees Bereavement Leave Section 12

*Bereavement/Funeral Leave for a Death of an Individual Outside of the Immediate Family*

*12.02 Employees shall be granted 2 day(s) with pay and 3 day(s) additional leave without pay (or PTO may be used and if PTO is exhausted may use sick leave bank) per occurrence to attend funerals of brother, sister, grandchildren, grandparent, father in law, mother in law, step-relatives of the same relationship as provided herein of the employee and his or her spouse.*

*12.03 Bereavement/Funeral not covered in above categories may use PTO and if PTO is exhausted may use sick leave bank*

3. Changes in PTO for support staff Section 9

*9.05 PTO for support staff summer workers (there are a handful of support staff who work limited amounts of time in summer school); these employees will receive a pro-rated amount of PTO time for those hours.*

**Motion by Lonnie Achenbach seconded by Ron Quamme to approve all handbook changes with all in favor. Motion carried.**

NEW BUSINESS (action if appropriate)

1. Grants & Donations read into record and approved (if any)-NONE
2. Fuel and Milk Bids
3. BAK/BV/ HS Student Handbooks-**BAK- no major changes, BV added Intervention Center as a disciplinary measure, HS added closed campus for 9-11<sup>th</sup> grade and WIAA policy vs. our policy on part-time students participating in Sports.**
4. Any items removed from Consent Agenda for further discussion-**#5 School Fees- \$150.00 for not filling out F/R application. Will take additional steps to make sure the paper F/R apps are kept in a secure room.**  
**#2 Williams Landscaping- we need to contact them regarding the poor appearance of the BV athletic fields. It is believed to be due to the irrigation system not working properly. Need to look at stipulation of sod growing.**
5. Student Travel (if any)

**Motion by Lonnie Achenbach seconded by Ron Quamme to approve Milk bid to Swiss Valley and fuel bid to Krachey's BP with all in favor. Motion carried.**

**Motion by Christine Panka seconded by Mark Forsythe to approve all Student Handbooks with all in favor. Motion carried.**

**Motion by Lonnie Achenbach seconded by Christine Panka to approve the school fees as presented with all in favor. Motion carried.**

**Motion by Lonnie Achenbach seconded by Joe Atkins to have Williams Landscaping to take care of BV fields with all in favor. Motion carried**

**Motion by Mark Forsythe seconded by Ron Quamme to go into closed session at 8:20 p.m. with all in favor. Motion carried.**

CLOSED SESSION

BE IT RESOLVED that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specific public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

- a. Discuss standardization of PTO/Vacation for everyone (there is currently one employee that does not have PTO or access to vacation) and how this affects one employee's letter of employment for 2012-2013

RETURN TO OPEN SESSION

**Motion by Lonnie Achenbach seconded by Ron Quamme to come out of closed session at 8:37 p.m. with all in favor. Motion carried.**

ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).

**No Action Taken**

ADJOURNMENT

**Motion by Mark Forsythe seconded by Ron Quamme to adjourn the meeting at 8:38 p.m. with all in favor. Motion carried. Meeting adjourned.**

---

Joe Atkins, President

Notes taken by Vicki Waller